

# 2017-2018 GHS Attendance Make-Up Practice (SEARS)

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## Attendance Rules:

- Quarter classes-Allowed 3 unexcused absences-may make-up 1 excessive absences
- Semester classes-allowed 5 unexcused absences-may make-up 2 excessive absences per SEARS attendance day.
- Embedded classes-allowed 10 unexcused absences-may make-up 2 excessive absences per Spring SEARS attendance day.
- Cost: \$25.00 per session for make-up absences and money is due at time of make-up.

A student will be notified of the need to complete attendance make-up prior to the end of a grading period if he/she is approaching or has exceeded the number of allowed unexcused absences.

For example: Student A at the end of Quarter 1 has 3 unexcused absences. The student has the option to make-up either 1 or 2 sessions on Saturday, Oct. 21<sup>st</sup>. The student makes-up 1 session (pays \$25) on Sat., Oct. 21<sup>st</sup> and misses 5 unexcused absences in Quarter 2. The total of unexcused absences is 8 but one absence was made up on Oct. 21<sup>st</sup>. The student can make up 2 sessions on Sat., Jan. 13<sup>th</sup> (pays \$50) and the unexcused absences are cleared. If the student fails to make-up any absences on Oct. 21<sup>st</sup>, then the student does not have enough sessions to make-up more than 2 sessions on Jan. 13<sup>th</sup> and will fail the course due to absences.

- All medical excuses must be turned in during the nine weeks the absence(s) occurs in order for the excuse to be accepted.

## Make-Up Days:

1<sup>st</sup> Quarter SEARS: Saturday, October 21, 2017 (7:30-11:30 and 11:30-3:30)

End of 1<sup>st</sup> Semester SEARS: Saturday, January 13, 2017 (7:30-11:30 and 11:30-3:30)

3<sup>rd</sup> Quarter SEARS: Saturday, March 17, 2018 (7:30-11:30 and 11:30-3:30)

End of 2<sup>nd</sup> Semester SEARS: Saturday, May 12<sup>th</sup>, 2018 (7:30-11:30 and 11:30-3:30)

Lexington District One's Attendance Policy per the Student Handbook:

"If absent, a student must present a written excuse signed by a parent/guardian, physician or other appropriate person within **three** days after returning to school." It also states that, "Students enrolled in a course for high school credit cannot accumulate more than **five** unexcused absences in a semester-long course. This includes absences covered by parent excuses, which means that parent excuses count as unexcused absences in high school credit courses. Principals require a student who accumulates more than five absences in a semester to provide a doctor's excuse for all medically related absences in order to receive credit."