

SEARS ATTENDANCE MAKE-UP INFORMATION

Day/Time	# Hours	Payment	Location	Other Requirements	Result
Saturday 1 7:30-11:30	4 hours	\$25	Cafeteria	<ul style="list-style-type: none"> • Must be passing the class or eligible to pass (students with course grades lower than 44% do not qualify for SEARS) • Must attend all 4 hours of the session 	1 UNEX removed for all classes
Saturday 2 11:30-3:30	4 hours	\$25	Cafeteria		1 UNEX removed for all classes
After School Monday-Thursday 3:30-4:30	4 hours	\$25	Main Office		1 UNEX removed for all classes

When payment is made and recovery time is completed, attendance will be recovered and updated in PowerSchool.

2019-2020 SEARS Dates

Attendance Recovery Period	SEARS Session Dates
1st Nine Weeks SEARS	Saturday, October 12 Monday-Thursday, October 14-17
2nd Nine Weeks/ 1st Semester SEARS	Saturday, December 14 Monday-Thursday, December 16-19
3rd Nine Weeks SEARS	Saturday, March 7 Monday-Thursday, March 9-12
4th Nine Weeks/ 2nd Semester SEARS	Saturday, May 9 (Seniors Only) Saturday, May 16 (Underclassmen) Monday-Thursday, May 18-21

Logistical Information

- On Saturdays, students must enter the doors at the 400 hallway and arrive and be seated in the cafeteria by 7:30. At approximately 7:45, doors will be locked and no late admittance will be allowed.
- If attending both Saturday Sessions, students must bring a lunch and will be allowed to eat their lunch during Session 2.
- If attending the After School Session, students must sign-in with the administrator or main office staff person on duty. Failure to sign-in, will prohibit recovery time from being earned.
- Students needing only one session, must attend either the Saturday 1 session or the four-day After School session.
- Students must bring a charged MacBook and charger so that they may complete the assigned instructional units in Edgenuity (aligned to current coursework). Students may also bring coursework assigned by their classroom teachers.
- In order to receive credit for attendance make-up, students who complete the work assigned in Edgenuity must complete it with a passing grade of 70.
- All school rules are in effect and failure to follow rules will result in dismissal from SEARS and no make-up attendance will be awarded.
- **Best Advice to Students: Come with a Working Attitude and a Working Computer.**

Payment Information

- Fees must be paid and the attached signed contract returned in order to receive the attendance recovery.
- Payment should be made no later than the start of the SEARS session.
- Payment plans can be established with Mrs. Williams and must be established before the date of the SEARS Session.
- No attendance recovery fees can be applied to fees owed at school and no refunds can be given.
- Fees should be paid to Mrs. DiCrocco in the Discipline Office. Checks should be written to Gilbert High School.

Turning In Excuses

- Acceptable excuses include: Medical (original medical excuses, no copies, originals can be faxed by medical office), Funeral (provide the obituary or program), Wedding (immediate family only, provide the program, and Graduation (immediate family only, provide the program).
- Please note that parent notes do not excuse an absence in a high school credit bearing course.
- If you have any excuses that have not been turned in for the recovery period, *please turn them in ASAP to Mrs. DiCrocco in the Discipline Office.*

Have questions? Contact Mrs. Brie Williams (803-821-1905) or Mrs. Antonia DiCrocco (803-821-1989)

SEARS CONTRACT for GILBERT HIGH SCHOOL



SEARS Contract: Must be turned in with payment or establishment of payment plan

I, _____ understand what is expected of me in terms of behavior and academic effort at SEARS and I agree to follow all rules. I understand if I am dismissed for failing to follow the rules or doing the work, my money is not refundable.

Student Signature: _____ Date: _____

As the parent of a student completing SEARS attendance recovery, I understand the expectations for behavior and academic performance for my son or daughter. I also understand dismissal for any reason will result in no attendance recovery being received nor a refund. I also agree to ensure the attendance recovery fees are paid in full **before the start of the SEARS Session**. If we are unable to pay in full, **I will establish a payment plan with Mrs. Williams** before the start of the SEARS Session. Failure to do so will result in no attendance recovery being given to my son or daughter. I will also encourage my son or daughter to put his or her cell phone away once the session(s) begin in order to maximize the work effort and productivity and to ensure attendance recovery is received.

Parent Signature: _____ Date _____

Payment (to be filled out by GHS Office Staff):

- Cash (Amount: _____)
- Check (Check #/Amount: _____)
- Payment Plan (to be established with Mrs. Williams)

Details of Payment Plan: